Auction Procedures and Policies

Bidding is performed by clicking on the thumbnail image "Bid" button next to the selected item on the Auction Items page.

Enter the requested information in the Auction Bid Form and click on the "Submit" button to enter your bid. A Thank You page will appear indicating that your bid has been accepted.

The current bid for all auction items will be posted at the close of each day.

The bidding on all auction items will close at midnight (Pacific Time) on Saturday, March 31, 2012.

Winning bidders will be notified by telephone or by e-mail following the close of the auction.

Delivery of Items

Winning bidders can pick up their item(s) in person at the St. Joseph Church office at 360 Park Avenue in Cayucos.

For winning bidders not in the Cayucos area or for those wishing to have their item(s) shipped to them, the items will be shipped by UPS or United States Parcel Post to the address provided at the time of their bid.

The shipping cost is the responsibility of the winning bidder and should be included in the final payment. Winning bidder will be notified of shipping costs before payment is required.

Auction Payments

Winning bidders may pay for their item(s) in one of three ways.

In Person

Payment can be made in person at the St. Joseph's Church office at 360 Park Avenue in Cayucos. Payment can be made by cash, check, or credit card.

The winners will receive their item(s) at the time of payment.

<u>By Mail</u>

Payment can be made by mail by sending a check to the following address

St. Joseph's Church P.O. Box437 Cayucos, CA 93430

Please make checks payable to "St Joseph's Church".

If the winning item(s) are being shipped, include the shipping costs in your payment.

Online by Credit Card

Payment can be made by proceeding to the Online Auction page of the St. Joseph's Church web site (<u>www.stjosephcayucos.org</u>) and clicking on the "**Donate**" button at the bottom of the page. Alternatively, click on the "**Donate**" button located at the bottom, right of any of our web site pages.

Enter the amount of your payment in the "Auction" field under the One-Time Donation section on the form.

If the winning item(s) are being shipped, include the shipping costs in your payment.